

Auburn Meadows Minutes

Sunday, January 13, 2008

Page 1

Board Attendees:

Joel Rathke, Steve Westerman, Mark Drollinger, Greg King, Aaron Penix

Attendees:

Kim Ryan, Kelsey Ryan

Call to Order:

Meeting was called to order 4:05 pm by President Joel Rathke.

Clubhouse Cleaning

Joel asked the Board to determine how to handle the purchase of cleaning supplies for the clubhouse. After some discussion, it was decided that the cleaners should already know what supplies are needed. Joel will ask them if they wouldn't mind buying their own supplies going forward. He will ask the cleaners to include the cost of the supplies on their monthly invoice and present the invoices to Aaron Penix, our new Treasurer.

Clubhouse Keys:

The clubhouse cleaners have requested that they be given keys to the clubhouse and the storage areas. Joel will provide them with copies of the keys.

Social Committee:

Joel suggested that we email the social committee regarding the early date for Easter this year. Mark agreed to send the social committee a note with a date reminder. When proposed activities for the neighborhood children have been scheduled, we will post details on the website and send email announcements.

Pool Issues:

- Some concern regarding the use of alcohol at the pool was raised to the Board's attention. It was suggested that the sign posting the Pool Rules be revised. Kelsey Ryan has provided suggested revisions based on rules from other homeowner associations in our area. While alcohol use at our pool is not prohibited, those doing so should always abide by posted rules as well as behave in a lawful manner. It was further suggested that in situations where individuals are not complying with posted pool rules or are behaving in a manner not suitable for a public family environment, our lifeguards could contact any of the Board members or the police if they feel uncomfortable or intimidated in confronting a situation at the pool. This should apply whether alcohol is involved or not.
- Kelsey mentioned that as of the end of last summer, one of the two pool filter pumps was not functioning properly. Joel volunteered to contact Aquatic Solutions to inquire as to the current condition of our pumps. He will report back at the next meeting.
- Our lifeguards have asked us to look into purchasing an elevated lifeguard chair.

Fitness Equipment:

Joel will be getting some additional quotes for a new treadmill. In the meantime, he will try to schedule a service call to obtain repair estimates on our existing equipment. The repair estimate and new quotes will be added to the agenda for the next meeting so we can make a purchase decision.

Auburn Meadows Minutes

Sunday, January 13, 2008

Page 2

Mailbox for Clubhouse:

Aaron Penix presented the postal rules and estimated costs for installing a US Postal Mailbox outside of the clubhouse. After much discussion, it was suggested that we investigate the possible use of a Villas mailbox. Aaron will report findings at our March meeting.

Financial Items:

- Our CD will mature on January 23, 2008. The Board agreed that we should continue quarterly renewals.
- Several homeowners have paid their 2008 dues resulting in a surplus of cash in our checking account. Aaron requested permission to invest \$20,000 in a 90 day CD which should generate some additional interest income. The Board agreed and approved this request.
- Our lawn maintenance contract and our pool management contract are due for renewal in early February 1, 2008.

Neighborhood Sprinkler Repair:

Aaron Penix reported that he has contacted the City of Oklahoma City regarding our claim for reimbursement for costs we incurred in repairing damage to our neighborhood's sprinkler system in the common areas. We should receive the results of the city's investigation by the end of this month.

Website:

Website – Mark Drollinger reported that traffic to our website continues to increase. He will be implementing an e-mail distribution list very soon. The email list will be used solely by the Board to send important announcements and periodic updates concerning Auburn Meadows Owner's Association activities. Mark will add all email addresses contained in our Neighborhood Directory to the new distribution list and send an initial announcement detailing the new functionality. Look for details on our website soon at (<http://www.auburnmeadows.org>).

Committees:

Kim Ryan reminded the Board that they still needed to assign at least one Board member to be a member of each of the committees. We will have more details on this at the next meeting.

Meeting Notifications:

The Board admitted that they needed to publicize the Board Meeting date and time in a more publicly displayed manner. We will investigate obtaining two signs and having them professionally lettered. Steve Westerman agreed to make a phone call to an acquaintance that may be able to help us.

Adjournment:

Joel Rathke motioned for adjournment; and Steve Westerman seconded. Motion passed unanimously. The meeting was adjourned at 4:57 pm. The next meeting will be held on Sunday, March 9, 2008.